

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF BUTTE, STATE OF CALIFORNIA, APPROVING THE CREATION OF THE BUTTE COUNTY GENERAL PLAN STEERING COMMITTEE**

**WHEREAS**, the existing General Plan refers to a collection of 7 mandatory elements that were adopted as follows: Land Use Element (Adopted October 1979; amended several times since its adoption); Circulation Element (Adopted May 1984; minor changes were made in 1988); Housing Element (Adopted 1981, revised 1994; new element adopted in 2004); Conservation Element (Adopted August 1971; no changes or amendments); Open Space Element (Adopted December 1976; no changes or amendments); Safety Element (Adopted March 1977; no changes or amendments); Noise Element (Adopted March 1977; no changes or amendments); and, 5 optional elements that were adopted as follows: Scenic Highways Element (Adopted March 1977; no changes or amendments); Seismic Safety Element (Adopted March 1977; no changes or amendments); Recreation Element (Adopted August 1971; no changes or amendments); Economy Element (Adopted August 1971; no changes or amendments); Agricultural Element (Adopted February 1995; no changes or amendments);

**WHEREAS**, the Board of Supervisors supports comprehensively updating all of the elements of the General Plan; and supports a coordinated effort to update the Butte County Zoning Ordinance;

**WHEREAS**, on April 13, 2006 an informational forum on the Butte County General Plan/Zoning Ordinance Update process was held and attended by 142 interested members of the public;

**WHEREAS**, on April 27, 2006 the Butte County Planning Commission reviewed three major preliminary tasks necessary to start the General Plan/Zoning Ordinance Update process, including: 1) The Request for Proposals for consultant work, 2) The Working Draft Framework of Guiding Principles, and 3) The formation of a General Plan Steering Committee, and made recommendation to the Board to initiate the formation of a Steering Committee;

**WHEREAS**, the Steering Committee is intended to be an advisory committee created for the purpose of advising County staff, providing a forum for public involvement and in making recommendations to the Planning Commission and Board of Supervisors on the General Plan and Zoning Ordinance Update;

**WHEREAS**, to facilitate compliance with the Brown Act and Maddy Act, the Board desires to formalize the creation of the Butte County General Plan Steering Committee, including its purpose and number, terms and qualifications of the members, in this Resolution, as set forth below;

**WHEREAS**, procedures relating to the formation and operation of the Steering Committee are defined by Sections 15378 (b)(2) of Title 14 of the California Code of Regulations as administrative procedures not subject to the California Environmental Quality Act;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Supervisors hereby creates the Butte County General Plan Steering Committee as follows:

## Section 1. Purpose

The Steering Committee will be charged with providing important oversight for the General Plan Update Process by systematically reviewing completed work, including draft goals, policies, and action programs, and generally providing feedback to staff and the consultant on the General Plan Update. The *Framework of Guiding Principles*, will be reviewed by the Steering Committee, approved by the Board of Supervisors, and will provide guidance during the General Plan update process. The Committee will also be charged with building community support for the Plan they are helping to create.

The Committee will be involved in reviewing the amount of growth anticipated under the various options and policies proposed, including General Plan alternatives and land use re-designations. The options will include selected alternatives to be evaluated under the Environmental Impact Report (EIR), a companion document to the General Plan required under the California Environmental Quality Act which will assess the environmental impacts of the General Plan Update. This work will culminate in a preliminary draft of a Preferred Plan which will ultimately be revised and refined by the Steering Committee for presentation to the Planning Commission and Board of Supervisors as Butte County's Draft General Plan 2030.

## Section 2. Steering Committee Composition

A subcommittee composed of 2 Board members will: 1) Determine the size and composition of the Steering Committee; 2) Review the applications (see attached Exhibit) of individuals who wish to serve on the Steering Committee and make recommendations to the Board; and, 3) Make other recommendations as necessary.

The Committee will consist of non-elected representatives from several geographic areas of the County, and who will represent diverse interests and include individuals with a variety of skills and experience. Since the Planning Commission will serve to review work from the Steering Committee, Planning Commissioners will not serve on the Steering Committee but will review the Committee's work prior to the Board of Supervisors.

## Section 3. Meetings

The Steering Committee will meet as often as needed, but not less than once a month for a period of 12 to 24 months before the documents are ready for a series of meetings before the Butte County Planning Commission and Board of Supervisors. Meetings will be approximately 4 hours in duration; however, members may be required to serve on additional ad hoc subcommittees concerning specific issues.

## Section 4 Bylaws

The Steering Committee shall recommend the adoption of bylaws concerning the functioning of the Steering Committee for approval by the Board of Supervisors.

Section 5. First Steering Committee Meeting

The Steering Committee shall conduct its first organizational meeting on or about October 11, 2006 for the purpose of recommending the adoption of bylaws to the Board of Supervisors, setting its meeting schedule (the anticipated schedule is the second Wednesday of every month), and taking such other organizational actions as may be required, including the election of a Chair and Vice-Chair. The Secretary (“liaison officer”) of the Steering Committee shall be a non-elected office filled by an employee of the County of Butte designated by the Department of Development Services Director.

Section 6. Staff Support

The Department of Development Services’ staff and members of the Consultant’s team will provide support to the Committee to develop agendas, minutes and other required materials while working in conjunction with the Committee’s elected Chairperson. The Director of the Department of Development Services shall act as “liaison officer” to the Steering Committee for purposes of complying with the Maddy Act.

Section 7. Compensation and Budget

Members of the Steering Committee shall serve without compensation but may be reimbursed for actual expenses incurred within the limits of a budget approved by the Board of Supervisors. The Steering Committee shall submit a proposed expense budget annually to the Board of Supervisors for consideration and possible approval by the Board, to the extent that funds are available.

**PASSED AND ADOPTED** by the Board of Supervisors, of the County of Butte, State of California, at regular meeting of said Board, held on the 23<sup>rd</sup> day of May, 2006, by the following vote:

**AYES**

**NOES:**

**ABSENT:**

**NOT VOTING:**

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**CURT JOSIASSEN**, Chair  
Butte County Board of Supervisors

**ATTEST:**

**PAUL MCINTOSH**, Chief Administrative Officer  
and Clerk of the Board of Supervisors

By: \_\_\_\_\_  
Deputy