

**BUTTE COUNTY  
BOARD OF SUPERVISORS  
AGENDA TRANSMITTAL**

CLERK OF THE BOARD USE ONLY

MEETING DATE:

AGENDA ITEM:

**AGENDA TITLE: Butte County General Plan/Zoning Ordinance Update Process: Request for Proposals, Working Draft Framework of Guiding Principles, Formation of a General Plan Steering Committee**

**DEPARTMENT: Development Services**

**DATE: May 11, 2006**

**MEETING DATE REQUESTED: May 23, 2006**

**CONTACT: Tim Snellings**

**PHONE: 530-538-6821**

**REGULAR X CONSENT \_\_\_\_\_**

**DEPARTMENT SUMMARY AND REQUESTED BOARD ACTION:**

On April 27, 2006 the Planning Commission (Please see Exhibit "A" -April 27, 2006 Planning Commission Agenda Report and Draft Minutes) met to provide comment on three major preliminary tasks necessary to start the General Plan Update/Zoning Ordinance Update/EIR process, including, 1) The Request for Proposals (RFP), 2) The Working Draft Framework of Guiding Principles, and 3) The formation of a General Plan Steering Committee. The Planning Commission recommended that action be taken on these tasks by the Board of Supervisors.

Development Services staff requests that the Board of Supervisors take the following Actions:

1. Direct the Department of Development Services to release a Request for Proposals (RFP) as amended, for the selection of a consulting firm(s) to perform a comprehensive General Plan/Zoning Ordinance Update and Environmental Impact Report.
2. Approve the Steering Committee Resolution and Application Form
3. Create a two-member subcommittee of the Board of Supervisors to assist the Department of Development Services throughout the General Plan/Zoning Ordinance Update process.
4. Review and provide input to staff on the Working Draft Framework of Guiding Principles.

**--See Attached Agenda Report--**

**AGENDA ITEM SUBMITTALS REQUIRE THE ORIGINAL AND TWELVE (12) COPIES  
ATTACH EXPLANATORY MEMORANDUM AND OTHER BACKGROUND INFORMATION AS NECESSARY**

Budgetary Impact: Yes _____ No <u>X</u> If yes, complete Budgetary Impact Worksheet on back Budget Transfer Requested: Yes _____ No <u>X</u> If yes, complete Budget Transfer Request Worksheet on back. (Deadline is one business day prior to normal agenda deadline) Will Proposal Require an Agreement: Yes _____ No <u>X</u> Auditor-Controller's Number (if required): _____ County Counsel's Approval: Yes _____ No <u>X</u> Will Proposal Require Additional Personnel: Yes _____ No <u>X</u> Number of Permanent: _____ Temp _____ Extra Help _____	<b>CAO OFFICE USE ONLY</b>  Administrative Office Review _____ Administrative Office Staff Contact _____  4/5's Vote Required: Yes: _____ No: _____  Date Received by Clerk of Board: _____ _____
Previous Board Action Date: _____ Additional Information Attached: Yes <u>X</u> No _____ Describe: _____	

Rev. 1/98

### SPECIAL INSTRUCTIONS TO CLERK

Number of originals required to be returned to Department: \_\_\_\_\_

**\*\*Please Note\*\*** Department is responsible for returning contract to contractor. Clerk of the Board returns completed Auditor's copy ONLY.

<b>Requested Board Action:</b> Ordinance Required _____ Resolution Required _____ Minute Order Required _____ For Information Only _____	
<b>BUDGETARY IMPACT WORKSHEET</b>	
<b><u>Current Year Estimated Cost/Funding Source</u></b>  Estimated Cost \$ _____  Amount Budgeted \$ _____ (Budget Unit Number : _____) (Fund Name: _____) (Fund Number: _____)	<b><u>Source of Additional Funds Requested</u></b>  Contingencies \$ _____ (Fund Name: _____) (Fund Number: _____)  Unanticipated Revenue \$ _____ (Source: _____) (Rev. Code: _____)  Other Transfer(s) \$ _____ 1. Complete worksheet below 2. <b>Deadline is one business day prior to normal agenda deadline</b>
Additional Requested \$ _____	Total Source of Funds \$ _____
Annualized cost \$ _____ if also planned for next year.	
<b>Budget Transfer Authorized By Administrative Office</b>  _____ Board Action Required for B-Transfer? Yes _____ No _____ Authorized Signature Date	

**BUDGET TRANSFER REQUEST WORKSHEET**

**Transfer Request:**

AMOUNT

LINE ITEM

LINE ITEM

Transfer \$ \_\_\_\_\_ (No Cents) From \_\_\_\_\_ To \_\_\_\_\_

Transfer \$ \_\_\_\_\_ (No Cents) From \_\_\_\_\_ To \_\_\_\_\_

Transfer \$ \_\_\_\_\_ (No Cents) From \_\_\_\_\_ To \_\_\_\_\_

Transfer \$ \_\_\_\_\_ (No Cents) From \_\_\_\_\_ To \_\_\_\_\_